



**COUNTY OF SAN LUIS OBISPO
BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Auditor - Controller - Treasurer - Tax Collector	(2) MEETING DATE 10/3/2017	(3) CONTACT/PHONE Kerry Bailey 788-2979	
(4) SUBJECT Submittal of a Brown Armstrong, CPAs Independent Accountant's Report on the County Treasury's cash balance and accountability for the first quarter of FY 2017-18 conducted on September 7, 2017. All Districts.			
(5) RECOMMENDED ACTION It is recommended the Board receive, review, and file the Independent Accountant's Report.			
(6) FUNDING SOURCE(S) N/A	(7) CURRENT YEAR FINANCIAL IMPACT \$0.00	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date <u>9/19/2017</u>	
(17) ADMINISTRATIVE OFFICE REVIEW <i>Nikki J. Schmidt</i>			
(18) SUPERVISOR DISTRICT(S) All Districts			



COUNTY OF SAN LUIS OBISPO

TO: Board of Supervisors

FROM: James P. Erb, CPA, Auditor - Controller - Treasurer - Tax Collector

DATE: 10/3/2017

SUBJECT: Submittal of a Brown Armstrong, CPAs Independent Accountant's Report on the County Treasury's cash balance and accountability for the first quarter of FY 2017-18 conducted on September 7, 2017. All Districts.

RECOMMENDATION

It is recommended the Board receive, review, and file the Independent Accountant's Report.

DISCUSSION

California Government Code Sections 26920 and 26922, require quarterly reviews and reporting of the County Treasurer's statement of assets. The review may occur any time during the quarter. To comply with government code, an unannounced cash count was conducted at the County Treasurer's Office on September 7, 2017, and the reconciliation of records was verified. The procedures were performed by the independent public accounting firm, Brown Armstrong, CPAs.

In the attached Independent Accountant's Report, Brown Armstrong states cash funds of \$6,108,793 were accounted for and balanced to the Treasurer's Daily Cash Report. Investments in the County Treasury totaled \$831,351,365 and were reconciled from investment reports to the Treasurer's Daily Report. The investments were also reviewed and found to be in compliance with the current County Treasury's Investment Policy. Total funds in the County Treasury on September 7, 2017, were \$837,460,158.

OTHER AGENCY INVOLVEMENT/IMPACT

The cash procedures were conducted at the County Treasury.

FINANCIAL CONSIDERATIONS

The procedures verified that the funds reported by the County Treasury equaled cash on hand and the funds held by the financial institutions.

RESULTS

Quarterly cash and investment reviews of the Treasury fulfill Government Code requirements and inform the Board of Supervisors and the public on the status of the County Treasury.

ATTACHMENTS

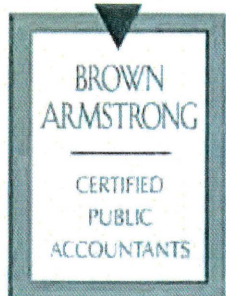
1. Financial Statement Final Q1 FY 17-18

COUNTY OF SAN LUIS OBISPO
QUARTERLY CASH COUNT
FIRST QUARTER
FISCAL YEAR 2017-18

COUNTY OF SAN LUIS OBISPO
QUARTERLY CASH COUNT
FIRST QUARTER FISCAL YEAR 2017-18

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BROWN ARMSTRONG

Certified Public Accountants

**INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES**

To the Board of Supervisors
County of San Luis Obispo
San Luis Obispo, California

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We have performed the procedures enumerated below to the proper balance and accountability of cash as directed by California Government Code Sections 26920 and 26922 as of the quarter ended September 30, 2017. These procedures, which were agreed to by the County of San Luis Obispo, were performed in accordance with the aforementioned code sections. The County of San Luis Obispo's management is responsible for the safe keeping and preparation of cash and cash reconciliations. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the County of San Luis Obispo. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

As directed by California Government Code Sections 26920 and 26922, an unannounced cash count and review was conducted at the County Treasurer's Office on September 7, 2017, and cash funds of \$6,108,793 were accounted for and balanced to the Treasurer's Daily Report. Investments in the County Treasury totaled \$831,351,365 and were reconciled from investment reports to the Treasurer's Daily Report. The investments were also reviewed and found to be in compliance with the current County Treasury Investment Policy. Total funds in the County Treasury on September 7, 2017, were \$837,460,158.

We were not engaged to, and did not, conduct an audit, the objective of which would be the expression of an opinion on the proper balance and accountability of cash in the County Treasury at quarter end. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the County of San Luis Obispo and management of the County of San Luis Obispo and is not intended to be, and should not be, used by anyone other than these specified parties.

BROWN ARMSTRONG
ACCOUNTANCY CORPORATION

Brown Armstrong
Accountancy Corporation

Bakersfield, California
September 15, 2017

REGISTERED with the Public Company
Accounting Oversight Board and
MEMBER of the American Institute of
Certified Public Accountants

**COUNTY OF SAN LUIS OBISPO
TREASURER'S DAILY REPORT
FIRST QUARTER FISCAL YEAR 2017-18**

JAMES P. ERB, CPA, COUNTY TREASURER
SAN LUIS OBISPO COUNTY
TREASURER'S DAILY REPORT

DATE: 07-Sep-17
2:27:00 PM

DISBURSEMENT SUMMARY:		INVESTMENT PURCHASE SUMMARY:	
Union Bank Control Disb	1,537,932.01	CalTrust (daily balance)	100,000,000.00
EBT	58,684.22	BA and C/P	
SSDO	189.00	PIMMA (daily balance)	195,000,000.00
Cuesta Payroll	93,569.19	AGENCIES	
SLOCCE Payroll	695,455.47	TREASURIES	
		F.I.C.A. (daily balance)	0.00
		LAIF (daily balance)	36,000,000.00
		TOTAL INV. PURCHASES:	331,000,000.00
TOTAL DISBURSEMENTS:		COMBINED POOL INVESTMENTS:	
*Rev Wtr2522335	2,385,829.89	COARS	21,500,000.00
	(17.00)	CalTrust	100,000,000.00
		Agencies	293,061,367.50
		LAIF	36,000,000.00
		PIMMA	195,000,000.00
		Treasuries	185,789,997.71
		F.I.C.A.	0.00
Approved: <i>Melissa Black</i> Date: <u>9/7/17</u>		INACTIVE TOTAL	831,351,365.21
BALANCE FORWARD	838,877,732.60	Bank Accounts:	
Receipts for Day	968,238.10	Pac West Bank	895,843.94
Returned Cks-JE	-	Union Bank-Depository Acct	4,544,953.59
		Union Bank-Deferred Comp.	0.00
Disbursements for Day	(2,385,829.89)	Union Bank-DSS Direct Dep.	14,928.23
	17.00	Union Bank-FRT	458,972.57
		Union Bank-Elect. C.Card Pmt	80,751.78
BALANCE	837,460,157.81	Union Bank - US Govt. Loans	163.65
		East West Bank	0.00
CURRENT MONTH RECEIPTS		Office Funds:	
BALANCE FORWARD	5,978,853.39	Vault Currency	49,250.00
Receipts for Day	968,238.10	Vault Coins	
Returned Cks-JE	-	Dollars	
		Halves	
MONTH TO DATE	6,947,091.49	Quarters	220.00
		Dimes	185.00
CURRENT MONTH DISBURSEMENTS		Nickels	30.00
BALANCE FORWARD	(22,380,530.16)	Pennies	9.00
Disbursements for Day	(2,385,829.89)	Vault Cash Drawer	
	17.00	Currency (100/50's)	0.00
		" (20's)	600.00
MONTH TO DATE	(24,766,343.05)	" (10's)	700.00
		" (5's)	600.00
		" (2's)	6.00
		" (1's)	258.00
		Coin Dollars	27.00
		" Halves	2.50
		" Quarters	51.50
		" Dimes	18.50
		" Nickels	6.65
		" Pennies	2.04
		TOTAL OFFICE FUNDS	51,066.19
BALANCE 1ST OF MONTH	855,279,409.37	Online Payments for Collection	60,478.65
Receipts for Month	6,947,091.49	Returned Items	634.00
Disbursements for Month	(24,766,343.05)		
		BALANCE ON HAND	6,108,792.60
BALANCE	837,460,157.81	BALANCE	837,460,157.81

DATE: 07-Sep-17